



**RICHARDSON GROUP SENIOR CITIZEN LIVING QUARTERS, INC.**  
*Tel: 215-743-5522 Fax: 215-743-4910 A Nondiscriminatory Assisted Living*

*We do not discriminate against any person's race, Color, religion, sex, national orientation, age, disability, sexual orientation, marital status, or any other class protected by federal, state, or local laws.*

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**ADMISSION APPLICATION**

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*Today's Date:* \_\_\_\_\_

**1. RESIDENT/CONSUMER INFORMATION**

Applicant's Name: \_\_\_\_\_

Gender: Male: \_\_\_\_\_ Female: \_\_\_\_\_ Race: \_\_\_\_\_

DOB: \_\_\_\_\_ AGE: \_\_\_\_\_ SSN: \_\_\_\_\_ Date Housing Needed: \_\_\_\_\_

**2. FINANCIAL INFORMATION**

*Source of Income & Amount*

( ) SSDI \$ \_\_\_\_\_ ( ) SSI \$ \_\_\_\_\_ ( ) SS \$ \_\_\_\_\_

( ) VA \$ \_\_\_\_\_ ( ) PENSION \$ \_\_\_\_\_ ( ) OTHER \$ \_\_\_\_\_

If other, please specify income type: \_\_\_\_\_

Total Monthly Income: \$ \_\_\_\_\_ Total Cash on Hand: \$ \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Checking Account? ( ) Yes ( ) No

Savings Account? ( ) Yes ( ) No

Direct Deposit? ( ) Yes ( ) No

Name(s) on Account? \_\_\_\_\_

Payee/Payer Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: ( \_\_\_\_\_ ) \_\_\_\_\_ Ext: \_\_\_\_\_

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**FOR OFFICIAL USE ONLY**

( ) Approved ( ) Denied ( ) Cancelled

**3. REFERRAL SOURCE/CALLER INFORMATION**

Person Completing Application: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name (If applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Type of Company: \_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Ext: \_\_\_\_\_

Alt./Cell/Beeper #: (\_\_\_\_\_) \_\_\_\_\_ Fax Number: (\_\_\_\_\_) \_\_\_\_\_

***(Complete Below, If Applicant is Hospitalized/Rehabbing)***

Institution Name: \_\_\_\_\_

Reason for Admission: \_\_\_\_\_

Date of Admission: \_\_\_\_\_ Discharge Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Ext: \_\_\_\_\_

Alt> Phone/Cell/Beeper#: \_\_\_\_\_

***(Complete Below, If Applicant is Receiving MH/MR or Any Support Services)***

Institution Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Ext: \_\_\_\_\_

Alt./Cell/Beeper #: (\_\_\_\_\_) \_\_\_\_\_ Fax Number: (\_\_\_\_\_) \_\_\_\_\_

Comment: \_\_\_\_\_

**4. DESIGNATED PERSON**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone: (\_\_\_\_\_) \_\_\_\_\_ Work: (\_\_\_\_\_) \_\_\_\_\_

**5. PREVIOUS HOME INFORMATION**

Home Name (if applicable): \_\_\_\_\_

Full Address: \_\_\_\_\_

**6. INSURANCE INFORMATION**

**Primary Insurance Name:** \_\_\_\_\_

State ID # Group #: \_\_\_\_\_

Does applicant Have Insurance Card? ( ) Yes ( ) No

**Secondary Insurance Name:** \_\_\_\_\_

Number: \_\_\_\_\_

Does applicant Have Insurance Card? ( ) Yes ( ) No

*NOTE: Applicant must have insurance to cover medication costs. Otherwise, all costs will be at applicant's expense.*

**7. PHYSICAL HEALTH INFORMATION**

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> Allergies (list below)  | <input type="checkbox"/> Infectious Disease | <input type="checkbox"/> AIDES/HIV+               | <input type="checkbox"/> Kidney Disease        |
| <input type="checkbox"/> Anemia                  | <input type="checkbox"/> Liver Disease      | <input type="checkbox"/> Arthritis or Rheumatism  | <input type="checkbox"/> Multiple Scierosis    |
| <input type="checkbox"/> Asthma                  | <input type="checkbox"/> Muscular Dystrophy | <input type="checkbox"/> Blood Disease            | <input type="checkbox"/> Parkinson's Disease   |
| <input type="checkbox"/> Cancer                  | <input type="checkbox"/> Polio              | <input type="checkbox"/> Cerebral Palsy           | <input type="checkbox"/> Respiratory Disease   |
| <input type="checkbox"/> Decubitus Ulcer         | <input type="checkbox"/> Rheumatic Fever    | <input type="checkbox"/> Diet Restrictions        | <input type="checkbox"/> Skin Problems         |
| <input type="checkbox"/> Diabetes                | <input type="checkbox"/> Stroke             | <input type="checkbox"/> Emphysema                | <input type="checkbox"/> Tobacco Use (smoker)  |
| <input type="checkbox"/> Epilepsy (Seizures)     | <input type="checkbox"/> Tuberculosis       | <input type="checkbox"/> Fainting Spells          | <input type="checkbox"/> Urinary Tract Disease |
| <input type="checkbox"/> Gall Bladder Disease    | <input type="checkbox"/> Venereal Disease   | <input type="checkbox"/> Gastrointestinal D/O     | <input type="checkbox"/> Hepatitis             |
| <input type="checkbox"/> Weight Loss-significant | <input type="checkbox"/> Hay Fever          | <input type="checkbox"/> Headaches                | <input type="checkbox"/> High Blood Pressure   |
| <input type="checkbox"/> Weight Gain-significant | <input type="checkbox"/> Heart Trouble      | <input type="checkbox"/> Diet Restrictions (list) |  |
| <input type="checkbox"/> Other: _____            |   | <input type="checkbox"/> Other: _____             |  |
| <input type="checkbox"/> None                    |   |   |  |

Allergies: \_\_\_\_\_

Diet Restrictions: \_\_\_\_\_

Diagnosis/History/Comment: \_\_\_\_\_

Medical Doctor's Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

**8. PSYCHOLOGICAL/BEHAVIOR HEALTH INFO.**

- |  |  |
|--|--|
| <input type="checkbox"/> Alcohol Abuse   | <input type="checkbox"/> Drug Abuse  |
| <input type="checkbox"/> Mental Health   | <input type="checkbox"/> Mental Retardation                                  |
| <input type="checkbox"/> Alzheimer's Disease   | <input type="checkbox"/> Dementia  |
| <input type="checkbox"/> Anxiety/Phobias/Panic Attacks/Excessive Fear                        | <input type="checkbox"/> Obsessive Compulsive Disorders                      |
| <input type="checkbox"/> Depression/Mood Swing/Bipolar/Mania                                 | <input type="checkbox"/> Thought Disorders/Paranoid... Suspicious/Delusional |
| <input type="checkbox"/> Memory Loss/Confusion & Disorientation                              | <input type="checkbox"/> Apathetic/Listless/Fearful/Dependent                |
| <input type="checkbox"/> Poor Personal Hygiene   | <input type="checkbox"/> Overanxious/Worries A lot/Unable to                 |
| <input type="checkbox"/> Angry/Aggressive/Argumentative/Resists Supervision... handle stress |  |
| <input type="checkbox"/> Hallucination/Hearing Voices  | <input type="checkbox"/> Sleep Disturbance-Falling Asleep... Staying Awake   |
| <input type="checkbox"/> Trouble Concentrating/Organizing/Making Decisions                   | <input type="checkbox"/> Fatigue/Low Energy Level                            |
| <input type="checkbox"/> Preoccupation With Physical Health                                  | <input type="checkbox"/> Eating Disorder/Appetite Loss/Appetite              |
| <input type="checkbox"/> Increase Body Movement/Pacing/Tremors/Twitches                      | <input type="checkbox"/> Poor Social Skills and Interactions                 |
| <input type="checkbox"/> Slowed/Slurred Speech; Low/Monotonous Loss of Voice                 | <input type="checkbox"/> Destructive to Property/Hx. Setting Fires           |
| <input type="checkbox"/> Low Self Esteem/Poor Motivation/Loss of Initiative                  | <input type="checkbox"/> Chain smoker... Unsafe smoker                       |
| <input type="checkbox"/> Suicidal Threats - Ideations - Behaviors                            | <input type="checkbox"/> Exhibits Inappropriate Sexual Behavior              |
| <input type="checkbox"/> History of Violence and or Criminal Offense                         | <input type="checkbox"/> Other: _____  |
| <input type="checkbox"/> None  |  |

Diagnosis/History/Comment: \_\_\_\_\_

Psychiatrist Name: \_\_\_\_\_

Therapist Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

**9. LIST OF CURRENT MEDICATION:**

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**10. EQUIPMENT USED**

- |   |  |
|---|--|
| <input type="checkbox"/> Cane                 | <input type="checkbox"/> Insulin Injection     |
| <input type="checkbox"/> Catheter             | <input type="checkbox"/> Oxygen Tank           |
| <input type="checkbox"/> Colostomy            | <input type="checkbox"/> Oxygen Concentrator   |
| <input type="checkbox"/> Dentures             | <input type="checkbox"/> Prosthetic Device     |
| <input type="checkbox"/> Feeding Tube         | <input type="checkbox"/> Respiratory Equipment |
| <input type="checkbox"/> Glasses/Contact Lens | <input type="checkbox"/> Sterile Dress         |
| <input type="checkbox"/> Hearing Aid          | <input type="checkbox"/> Walker                |
| <input type="checkbox"/> IM Injections        | <input type="checkbox"/> Other _____           |

**11. LOSSES & IMPAIRMENT**

- |  |   |
|--|---|
| <input type="checkbox"/> Amputated Limbs | <input type="checkbox"/> Speech Impairment    |
| <input type="checkbox"/> Hearing Loss    | <input type="checkbox"/> Unable To Read/Write |
| <input type="checkbox"/> Paralysis       | <input type="checkbox"/> Visual Impairment    |
| <input type="checkbox"/> Poor Balance    | <input type="checkbox"/> Other: _____         |
| <input type="checkbox"/> None            |   |

**12. SPECIALIZED CARE REQUIRED**

- Personal Care Reminders (ADLs)
- Respite Care; how long? \_\_\_\_\_
- 24 Hour Awake Supervision
- Special Diet
- Insulin Care
- Old Aged Adults (Seniors)
- None

**NOTE: WE DO NOT PROVIDE THE FOLLOWING CARE:**

- |                       |                        |                    |
|-----------------------|------------------------|--------------------|
| Catheter Care         | Nasa-gastric Feedings  | Colostomy Care     |
| Non-self Care Inhaler | Tracheotomy Care       | Oxygen Monitoring  |
| Special Skin Care     | Incontinent of Bladder | Decubiti Care      |
| Incontinent of Bowel  | Wandering Adult        | Intravenous Fluids |

**13. SPECIFIC PERSONAL CARE NEEDS**

- |   |  |
|---|--|
| <input type="checkbox"/> Securing Transportation      | <input type="checkbox"/> Use Of Phone              |
| <input type="checkbox"/> Shopping                     | <input type="checkbox"/> Haircuts                  |
| <input type="checkbox"/> Making/Keeping Appointments  | <input type="checkbox"/> Hair Grooming/Shampooing  |
| <input type="checkbox"/> Care Of Personal Possessions | <input type="checkbox"/> Use Of Prosthetic Devices |
| <input type="checkbox"/> Eating                       | <input type="checkbox"/> Bathing                   |
| <input type="checkbox"/> Dressing                     | <input type="checkbox"/> Toilet Habits             |
| <input type="checkbox"/> Correspondence               | <input type="checkbox"/> Oral Hygiene              |
| <input type="checkbox"/> Social & Leisure Activities  | <input type="checkbox"/> Securing Healthcare       |
| <input type="checkbox"/> Shaving                      | <input type="checkbox"/> Nail Care                 |
| <input type="checkbox"/> Ambulation                   | <input type="checkbox"/> Medication Management     |
| <input type="checkbox"/> Financial Management         | <input type="checkbox"/> None                      |

History Comment: \_\_\_\_\_

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**14. ADMISSION REQUIREMENTS:**

- Proof of Income (*award letter, copy of check, or income statement*).
- Medical Insurance & Card (*If not insured, medication cost will be at applicant's expense*).
- PCBH Assessment Summary, if applicable.
- MA-51 & Recent Medical Reports.
- \$100.00 Admission Fee (non-refundable)
- First Month's Rent

**NOTE: APPLICATION MUST BE COMPLETED AND FAX BACK TO  
RICHARDSON GROUP, SCLQ, INC. FAX#: 215-743-4910.**

**APPLICANT WILL BE CONSIDERED FOR ADMISSION AFTER APPLICATION IS REVIEWED**